Commission on Accreditation in Physical Therapy Education

POTENTIAL ON-SITE REVIEWER SELF-ASSESSMENT FORM

Name of Potential On-site Reviewer:

A. Please rate yourself along the following parameters.

|  | **High** |  | **Average** |  | **Low** |
| --- | --- | --- | --- | --- | --- |
| 1. TRAITS |  |  |  |  |  |
| Objectivity |  |  |  |  |  |
|  | impartial  open-minded |  | willing to listen |  | biased  subjective |
| Fairness |  |  |  |  |  |
|  | honest, reasonable, judicious |  | reasonable most of  the time |  | dishonest  partial |
| Analytical/critical thinking level |  |  |  |  |  |
|  | inquiring– logical  quick study |  | fairly logical |  | illogical –  disorganized |
| Ability to make decisions |  |  |  |  |  |
|  | clear cut –  concise |  | struggles to arrive  at decisions |  | vague –  undecided |
| Sensitivity/openness |  |  |  |  |  |
|  | always sensitive –  open to new or different views of education |  | often sensitive –  generally open minded  and receptive |  | closed minded |
| 2. JUDGMENT |  |  |  |  |  |
| Ability to discern quality |  |  |  |  |  |
|  | keen, insightful  discerning |  | fairly insightful and discerning |  | lacks ability to discriminate |
| Ability to assess a situation & |  |  |  |  |  |
| respond appropriately |  |  |  |  |  |
|  | keen assessing skills |  | good assessor |  | lacks assessing skill |
| Discretion in handling |  |  |  |  |  |
| sensitive matters |  |  |  |  |  |
|  | is always discreet |  | usually has a good sense of discretion |  | is not discrete |
| Confidentiality |  |  |  |  |  |
|  | maintains confidentiality |  |  |  | breaches confidentiality |
| 3. PROFESSIONALISM / APPROACH | |  |  |  |  |
| Awareness of Biases |  |  |  |  |  |
|  | recognizes own  preconceived ideas |  | usually aware of preconceived ideas |  | unaware of preconceived ideas |
| Responsibility |  |  |  |  |  |
|  | very responsible |  | fairly responsible |  | irresponsible |
| Reliability |  |  |  |  |  |
|  | always reliable |  | usually reliable |  | unreliable, undependable |
| Punctuality |  |  |  |  |  |
|  | punctual |  | usually punctual |  | frequently tardy\* with work and appointments |
| Attends to priorities |  |  |  |  |  |
|  | recognizes and sets priorities - always meets deadlines |  | usually recognizes and sets priorities usually meets deadlines |  | difficulty in setting priorities, disregards deadlines |
| Appearance |  |  |  |  |  |
|  | professional |  |  |  | unprofessional |
| 4. COMMUNICATION SKILLS |  |  |  |  |  |
| Writing skills |  |  |  |  |  |
| Follows rules of grammar |  |  |  |  |  |
|  | always |  | usually |  | rarely |
| Punctuates correctly |  |  |  |  |  |
|  | always |  | usually |  | rarely |
| Proof reads |  |  |  |  |  |
|  | always |  | usually |  | rarely |
| Communicates facts and |  |  |  |  |  |
| observations in a clear concise |  |  |  |  |  |
| manner |  |  |  |  |  |
|  | very well |  | often well |  | is vague - wordy |
| Listening skills |  |  |  |  |  |
| Listens carefully and attentively |  |  |  |  |  |
|  | always |  | usually |  | listens but does not hear |
| Verbal skills |  |  |  |  |  |
| Easily articulates thoughts and |  |  |  |  |  |
| ideas; is clear and concise |  |  |  |  |  |
|  | very articulate |  | articulates with little difficulty |  | inarticulate - poor at expressing thoughts and ideas |
| Willing and able to logically and |  |  |  |  |  |
| clearly defend decisions if |  |  |  |  |  |
| challenged |  |  |  |  |  |
|  | always clear and logical |  | usually clear and logical sometimes stumbles |  | defensive - disorganized |
| Ability to put others at ease |  |  |  |  |  |
|  | always makes people feel comfortable |  | most people feel comfortable |  | awkward to be around |
| Nonverbal communication |  |  |  |  |  |
|  | always uses appropriate body language |  | usually uses appropriate body language |  | inappropriate use of body language |
| 5. TECHNOLOGICAL SKILLS |  |  |  |  |  |
| Access to computer |  |  |  |  |  |
|  | “have laptop computer-will travel” |  | access only at home or work |  | no access; “what’s a computer?” |
| Proficiency with Microsoft Word |  |  |  |  |  |
|  | highly proficient |  | use it fairly frequently |  | no word processing skills |
| Access to and use of internet |  |  |  |  |  |
|  | use e-mail and the internet on a daily basis |  | have e-mail capability and use the internet frequently |  | no e-mail access  don’t use the intenet |
| Comfort with new technology |  |  |  |  |  |
|  | always open to learning new technology |  | when no other options exist |  | technophobic |

B. Comments:

Name (Please Print) Signature

Address

Phone

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